



Curriculum, Instruction, and Student Services Committee

October 19, 2022

PWDC Room 1124 – 4 p.m.

Attendees:

Ms. Izabela Cieszynski, Mr. David Durham, Dr. Keisha Melvin, Dr. Jonathan Romero

College Staff:

Dr. Kerry Ragno, Ms. Barbara Mason

Dr. Jonathan Romero called the meeting to order at 4 p.m.

The following agenda items were presented to the committee for discussion and action.

1. The CISS meeting minutes from August 17, were reviewed and one correction was noted on the spelling of Izabela Cieszynski's name. Ms. Izabela Cieszynski moved, and Dr. Keisha Melvin seconded the motion to pass the minutes with the correction to the misspelled name. **Passed**

RECOMMENDED ACTION: *The Virginia Peninsula Community College Board approves the CISS Committee meeting minutes from August 17, with the correction to the misspelled name, as presented.*

2. Online Virginia Network (OVN) Participation Overview
Ms. Dawn Hayden, Associate Professor of English/English Department Chair presented an overview of *Teaching with Distinction: A Professional Development Plan* submitted to the VCCS to aid the College in the relaunch of Online Virginia Network (OVN). The goals of the proposal are to create and sustain a professional development model that supports continuous improvement in course design and delivery and to improve students' course and program completion rates. Funds for the project will be awarded in November and full implementation will go live in the fall of 2023. The steps for implementation were discussed to include 8 to 10 just-in-time mini courses, a face-to-face summer bootcamp for faculty and a revision to the current class observation form to reflect best practices. Ms. Hayden shared that the desired outcomes will be a 5% increase in student persistence and success rates and a 5% increase in students completing online degree programs by fall 2024. **Acknowledged**

The CISS Committee would like for the faculty to come back to report on their progress and success with this initiative and expressed their support in the Online Virginia Network endeavor.

RECOMMENDED ACTION: *The Virginia Peninsula Community College Board acknowledges the Online Virginia Network (OVN) Participation Overview, as presented.*

3. Transfer VA – Degree Program Alignment Process

Dr. Ragno presented an overview of the statewide Transfer VA Degree Program Alignment Process. The College will be required to notify the VCCS by December 1, 2022, on which transfer degrees we will adopt from a choice of nine. There will be an all-faculty meet on Friday, October 28, to begin this work. The faculty will have one year to write new degree plans once the College determines the degrees they will adopt. There are currently four common transfer degrees across the VCCS that have been vetted by 2- and 4- year faculty. **Acknowledged**

The CISS Committee would like an update on Transfer VA at the next CISS Committee meeting.

RECOMMENDED ACTION: *The Virginia Peninsula Community College Board acknowledges the Transfer VA – Degree Program Alignment Process, as presented.*

4. Curriculum Updates: Nursing Program Revision; CSC 223 (Data Structures and Analysis of Algorithms); REL 230 (Religions of the World)

Dr. Ragno provided an overview of two changes to the nursing curriculum which included adding a transfer level math and the addition of ENG 112 – College Composition II to their existing curriculum. These two courses will aid nursing students in drug dosage calculation and reading and writing success rates. The new courses will go into effect for spring 23. CSC 223- Data Structures and Analysis of Algorithms was adopted as a newly built course and REL 230 – Religions of the World was updated to include DEI. Both courses will begin in spring 23 and will be listed in the catalog. Dr. Ragno shared that the College participated in a successful site visit by the Accreditation Commission for Education in Nursing (ACEN) October 11-13. **Acknowledged**

The CISS Committee fully supports a curriculum that will enable our nursing students to be successful and prepared in their program and requested a subject matter expert join our next CISS meeting to provide additional details.

RECOMMENDED ACTION: *The Virginia Peninsula Community College Board acknowledges the Curriculum Updates: Nursing Program Revision; CSC 223 (Data Structures and Analysis of Algorithms); REL 230 (Religions of the World), as presented.*

5. Drone Presentation and Workforce Needs Assessment

Dr. Ragno shared that she, Beth Dickens, Interim Dean of STEM and Julie Young, Unmanned Systems Program Head visited the VCCS State Board where Ms. Young provided a presentation on drones. The College is looking at expanding their offerings in drones and the faculty are looking into opportunities for growth. Nearly every career field has an application for the use of drones, and this is an opportunity for the college to anticipate the needs of our community and its workforce. **Acknowledged**

The CISS Committee would like to see the presentation at their next meeting and challenged the faculty to consider creating an Advisory Board.



RECOMMENDED ACTION: *The Virginia Peninsula Community College Board acknowledged the Drone Presentation and Workforce Needs Assessment, as presented.*

There being no other business or announcements, the meeting adjourned at 5:15 p.m.

Minutes submitted by Barbara Mason