Logical Access Control - Account Management - Local Administrator Rights

The Commonwealth of Virginia (COV) ITRM SEC 501-01, section 5.2.2, item 17, states that [the agency] require local administrator rights, or the equivalent on non-Microsoft Windows-based IT systems, be granted only to authorized IT staff. In order to ensure TNCC’s compliance with this requirement, local administrator rights access will only be granted on classroom and lab computers and disabled on instructor and staff office computers. Only authorized IT staff will have the ability to install software on TNCC owned computers. Employees that determine they cannot perform their jobs without local administrator rights access, must request their supervisor to submit a formal request in writing on their behalf to the VP of IT, justifying the business or technical need in support of development of IT infrastructure for the employee to have local administrative rights, the impact to the employee of not being granted a modification, and the duration for which the modification is being asked for, not to exceed one year. All requests will be reviewed and the decision to approve or deny the requests will be made by the VP of IT, the TNCC Information Security Officer (ISO), and the college President; additionally, all approved non-IT administrative rights access requests will be reviewed for continued use by the VP of IT, the ISO, and college President on an annual basis, at a minimum.