



DOMICILE DETERMINATION FORM

Eligibility for in-state tuition is pursuant to Section 23-7.4, Code of Virginia. Please contact the college admissions office if you have any questions.

All students taking credit classes must complete this portion of the application.

- Applicant's Name: _____ Date of birth: ____/____/____
 First Full Middle Last (mm) (dd) (yy)
- Are you a U.S. Citizen? ___ Yes ___ No If "No", are you a permanent resident? ___ Yes ___ No
 If "Yes," what is your "A number"? _____ If "No," what is your immigration status? _____
- Are you on active duty in the U.S. Armed Forces? ___ Yes ___ No If "Yes", is Virginia listed on your Leave and Earning Statement? ___ Yes ___ No
 Date of Entry: ____ Official Duty Station: ____ State Reporting Date: ____ Duration of Orders: ____
 mm/dd/yyyy mm/dd/yyyy mm/dd/yyyy
- Are you the dependent of an active duty member in the U.S. Armed Forces? ___ Yes ___ No; If "Yes",
 Is Virginia listed on your Leave and Earning Statement? ___ Yes ___ No Date of Entry: ____ Official Duty Station: ____
 Reporting Date: ____ Duration of Orders: ____ State
 mm/dd/yyyy mm/dd/yyyy
- Are you retired or discharged from the U.S. Armed Forces? ___ Yes ___ No If "Yes," date of discharge/retirement? ____
 mm/dd/yyyy
- Are you the dependent of someone retired or discharged from the U.S. Armed Forces? ___ Yes ___ No
 If "Yes," what was the date of discharge/retirement? ____
 mm/dd/yyyy
- For Students Under the Age of 24 (if you are 24 or older, skip to 8)
 Parent: My parents provide more than half of my financial support and/or claim me as a dependent for tax purposes.
 Legal Guardian's: My court-appointed legal guardian provides more than half of my financial support and/or claims me as a dependent for tax purposes.
 Spouse: I want to claim eligibility for in-state tuition based on my spouse's domicile.
 Self: I want to claim eligibility based on my own domicile. **If you are under the age of 24, your eligibility must be based on your parent or legal guardian unless one of the following applies: (Check all that apply.) You may be required to supply "clear and convincing evidence" of your status.**
 I am a veteran or active duty member of the U.S. Armed Forces. Both of my parents are deceased and I have no adoptive or legal guardian.
 I have legal dependents other than my spouse. I am financially self-sufficient.
 I am a ward of the court or was a ward of the court until age 18. I have a bachelor's degree and I am working on a graduate degree.
 I am married.
- For Students 24 or older
 Self: I want to claim eligibility based on my own domicile.
 Spouse: I want to claim eligibility for in-state tuition based on my spouse's domicile.

9. Provide the name of the person upon whom you are basing your domicile: _____
 (First) (Middle) (Last)

Using the above person's information, answer the questions below.

- Is the above person a U.S. citizen? ___ Yes ___ No If "No," is he/she a permanent resident? ___ Yes ___ No
 If "Yes," what is his/her "A number"? _____ If "No," what is his/her immigration status? _____
- Is the above person on active duty in the U.S. Armed Forces? ___ Yes ___ No; If "Yes":
 Is Virginia listed on your Leave and Earning Statement? ___ Yes ___ No
 Date of Entry: ____ Official Duty Station: ____ Reporting Date: ____ Duration of Orders: ____
 mm/dd/yyyy
- Is the above person retired or discharged from the U.S. Armed Forces? ___ Yes ___ No
 If "Yes," date of discharge/retirement? ____ State on LES prior to discharge: ____
 mm/dd/yyyy
- Is the above person a dependent of someone retired or discharged from the Military? ___ Yes ___ No
 If "Yes", date of discharge/retirement? ____ State on LES prior to discharge: ____
 mm/dd/yyyy
- Has the above person lived in Virginia for the last 12 months? ___ Yes ___ No
- For the last year, did the above person (select only one):
 ___ file Virginia income taxes on all earned income ___ was a resident in a state without income tax
 ___ file as a resident in another state ___ had no taxable income
 ___ file as a resident in Virginia and as a non-resident in another state
- For the past twelve months, has the above person lived out-of-state, worked in Virginia, and paid Virginia income taxes on at least \$10,712 of earned income?
 ___ Yes ___ No

For the last year, has the above person:

- held a Virginia Drivers license or Virginia DMV ID? ___ Yes ___ No If "No," has the above person held a Drivers license or DMV ID to any other state?
 ___ Yes ___ No
- owned or operated a motor vehicle in Virginia? ___ Yes ___ No If "No," has the above person owned or operated a motor vehicle in any other state?
 ___ Yes ___ No
- been registered to vote in Virginia? ___ Yes ___ No If "No," has the above person been registered to vote in another state? ___ Yes ___ No

Please note: If you knowingly provide erroneous information to evade payment of out-of-state tuition and fees, you will be charged out-of-state tuition and fees for each term attended and may be subject to dismissal. Random audits of this information will be performed. I certify under penalty of disciplinary action that all of the information is complete and accurate. I agree to supply the college with supporting documentation related to my application, if I am requested to do so.

Signature of Applicant

Date

Signature of Parent, Legal Guardian or Spouse
(If under 24 years old)

Date