Curriculum, Instruction, and Student Services Committee February 21, 2018 4:30 – 4:55 p.m. Hampton Campus – Room 9 Harrison Hall

## Attendees:

Mike Kuhns, Elizabeth Tai, John McMillan, Izabela Cieszynski, Bob Harper, Vince Warren

College Staff: Susan English, Kris Rarig

The CISS meeting minutes from December 6, 2017, were amended to include attendance by Vince Warren, Izabela Cieszynski, and Mike Kuhns, correct spelling for John McMillan. John McMillan moved, Elizabeth Tai seconded the motion to pass the minutes as amended. Passed

Faculty Emeritus: Dr. Roy Hyle was presented by Dr. Susan English. Reviewed process followed for selection. Recommended Dr. Hyle. Izabela Cieszynski moved, John McMillan seconded the motion that Dr. Hyle receive the honorary title of Professor Emeritus. Passed

John McMillan inquired about/if any actual benefits other than the title are received. Dr. English will follow through with the policy information and will email information to Committee members.

Dr. English reported that several certificates will be presented at the April College Board meeting. The reviewed certificates will be for Accounting/CPA and Information Technology Certificates in Mobile Apps and Simulation and Gaming. Online courses to achieve them are available in conjunction with a grant via William & Mary.

There being no other business or announcements, the meeting adjourned at 4:55 p.m.