

Curriculum, Instruction, and Student Services Committee  
September 26, 2018  
4:30pm – 5:20pm  
Hampton Campus, Harrison Hall 9

Attendees:

Dr. Joyce Jarrett, Ms. Elizabeth Tai, Mr. John McMillan, Mr. Bob Harper, Dr. Vince Warren,  
Mr. Augustus Owens, Mr. Jonathan Romero

College Staff: Susan English, Kris Rarig

The following agenda items were presented to the committee for discussion and action.

1. The CISS meeting minutes from April 25, 2018, were amended to include attendance by Dr. Joyce Jarrett. Mr. John McMillan moved, Mr. Augustus Owens seconded the motion to pass the minutes as amended. Passed
2. The CISS meeting minutes from June 20, 2018, were amended to include attendance by Dr. Joyce Jarrett. Mr. John McMillan moved, Dr. Joyce Jarrett seconded the motion to pass the minutes as amended. Passed

The following agenda items were presented to the committee as updates on college-wide efforts.

3. Academic Scheduling: Platinum Analytics. Platinum Analytics is a software solution that provides business intelligence for academic units for the creation of student-friendly and efficient course schedules. ‘Thomas Nelson Spring 2019 Executive Summary’ was distributed (attached).
4. Enrollment: Select Committee on Enrollment. Time did not allow for this topic and it was tabled for another committee meeting.
5. Program Progress: Updates on new programs and Career Studies Certificates. Time did not allow for this topic and it was tabled for another committee meeting.

There being no other business or announcements, the meeting adjourned at 5:20 p.m.

Dr. Susan English, Vice President for Academic Affairs and Interim Vice President for Workforce Development