



The Peninsula's Community College

# FACULTY / STAFF

## Department of Police & Security Services Parking Permit Application / Update Form Academic Year 2021-2022

PLEASE SELECT ONE OF THE FOLLOWING:

- Initial Permit for Academic School Year (\$30 fee)
- Replace Lost or Stolen Permit (\$15 fee)
- Additional Permit (\$15 fee for each)
- Update Vehicle Information only (no fee)

TOTAL # OF PERMITS BEING REQUESTED: \_\_\_\_\_

### Employee Information

EMPL ID Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I.: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Primary Campus: \_\_\_\_\_

### Vehicle Information

License Plate\* (Vehicle #1) \_\_\_\_\_ (required) State \_\_\_\_\_

License Plate (Vehicle #2) \_\_\_\_\_ State \_\_\_\_\_

License Plate (Vehicle #3) \_\_\_\_\_ State \_\_\_\_\_

License Plate (Vehicle #4) \_\_\_\_\_ State \_\_\_\_\_

(1) I understand that I am liable for any parking violations issued to me by the TNCC Department of Police and Security Services. (2) I agree to either pay all assessed fines and/or applicable late fees or submit an "Appeal Application" within 10 business days after the alleged violation. (3) I further agree to pay any citations, which the Appeals Committee denies within 10 business days of the committee's decision. (4) I understand that I will be held responsible for all fees incurred in the efforts to collect any unpaid parking violations. (5) I acknowledge that I am aware the TNCC Parking Policy Rules and Regulations are available online at [http://www.tncc.edu/documents/parking\\_br.pdf](http://www.tncc.edu/documents/parking_br.pdf). (6) I understand that it is my obligation to become familiar with this Policy and that TNCC has the right to enforce such Rules and Regulations. (7) I understand that if my fines and/or late fees remain unpaid upon my departure from Thomas Nelson, my final paycheck may be subject to a payroll deduction in the total amount due to the Thomas Nelson Department of Police and Security Services.

I agree to hang the permit from the rearview mirror with permit number facing the front windshield of any vehicle I park at TNCC in accordance to TNCC Parking Policy.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Issued By \_\_\_\_\_

Cashier Use Only – (Please circle the appropriate type)

Decal Type: F1 F2 PF Decal Payment: Credit Card Cash Check Payroll Deduction

Entered By \_\_\_\_\_